



WIU BOARD OF DIRECTORS MEETINGS - 2018-2019

9/25/2018 [7:00PM-10:00PM] @ Fort Ligonier Room

- 2018-08-28 WIU REGULAR BOARD OF DIRECTORS MEETING -

1. Opening Exercises

Mileage Form

(August 28 2018 Recap.pdf attached)

(Expense Voucher Form.pdf attached)

a. Call To Order

Minutes

The meeting was called to order by President Tantlinger at 7:02 p.m. President Tantlinger stated an Executive Session preceded this meeting for the purpose of personnel & legal matters.

b. Pledge of Allegiance

c. Roll Call

Minutes

12-5

2. Citizen Comments on Agenda Items

If you wish to address any item on the Agenda, please pick up a 3 x 5 card from the counter located inside the entrance to the meeting room. Put your full name and address on this card along with the agenda item (i.e. - SB-1819-003) you wish to address, then submit the card to the Board Secretary. (Comments on unrelated Agenda items will be entertained at the end of the meeting.) At the appropriate time, the President of the Board of Directors will recognize you to state your comment.

3. Approval of Minutes

Any revisions and/or corrections?

Motion for approval of June 26, 2018 Minutes

Motion: Second: Action:

Minutes

1st Mr. Rittenhouse, 2nd Mr. Sarnese

Voice vote - Motion carried

(Minutes.June 26 2018.pdf attached)

4. Financial Reports

Are there any motions that need pulled for discussion?

Discussion

Motion for approval of Treasurer's Report, Payment of Bills, and Ratification of Investments

Motion: Second: Action:

Minutes

1st Ms. Leghart, 2nd Mr. Scheinert

Voice vote - Motion carried

a. Treasurer's Report

(FR-1819-001 Treasurers Report-2018-June.pdf attached)

(FR-1819-002 Treasurers Report-2018-July.pdf attached)

b. Payment of Bills

(FR-1819-003 BillsPayable 06-19_06-30.pdf attached)

(FR-1819-005 BillsPayable 07-17_08-15.pdf attached)

(FR-1819-004 BillsPayable 07-01_07-16.pdf attached)

(FR-1819-006 BillsPayable 07-31-18 (Batch Year 18).pdf attached)

c. Ratification of Investments

(FR-1819-007 interest 17-18 jun.pdf attached)

(FR-1819-008 interest 18-19 jul.pdf attached)

5. Board Committee Reports

Executive Services - Irvin Tantlinger, President

Members: Gretchen Beveridge, Vice President + Committee Chairpersons

Curriculum Services - Linda Leghart, Chairperson

Members: Aaron Bialon, Bill Leonard, Lynna Thomas

Financial Services - Joseph Yorio, Chairperson

Members: Bill Feldbusch, Aimee Love, Susan Mains

Student Services - Sharon Mauck, Chairperson

Members: Michelle Fischer, Robert Fusia, Michelle Schmidt

Technology & Infrastructure Services - Dennis Rittenhouse, Chairperson

Members: John Sarnese, Paul Scheinert

Minutes

Technology & Infrastructure Services Committee met prior to this meeting. The Technology assessment was reviewed with suggestions.

6. Executive Director Report

Minutes

1) Administrative Team District Liaisons - Starting in October we will be sending liaisons to all districts board meetings. This will show a presence and serve as conduit between the districts and the IU, and will help the IU to better support our districts. A chart of Administrators and districts was listed. Dr. Conway has asked that they introduce themselves during the meeting.

2) OneStar - Dr. Conway, Lynne Leu and Eric Vaughan attended the Norwin safety exercise and felt it was an incredible experience. Would like for the IU to be as prepared. We need to develop a 3 year plan to get to that point. Would like to become a model for all districts. OneStar will be submitting an agreement to get the IU to that point. We have also entered into discussions about creating a county wide safety coordinator to assist all districts on school safety. Discussion is ongoing.

3) AgendaManager - a brief demonstration of the application was given. All board members should sign in to the system using the link that was emailed on July 27th and begin to acclimate themselves to the system. If you have any problems, please contact Eric or Christie.

4) Auditorium update - construction photos were shared. Several change orders are on the agenda this evening. Completion should be around the end of September.

7. WIU Foundation

Ms. Linda Leghart - Board Representative

Mrs. Luann Murtha - Foundation President

Dates to remember:

Foundation Meeting - Tuesday, September 11, 2018-7:30 AM-WIU Hanna's Town Room

Frank Sinatra Night Fundraising Event (w/ John Noble)-November 10-7:00 PM-Rizzo's Event Center

Minutes

There was a meeting on August 14th at which time the foundation added a few more to the group. There are a lot of activities planned, including Fort Ligonier Days - October 12 - 14th. A children's section is new for this year. A STEM activity is being planned for children to participate in. The Sinatra Night flyer is on the Moodle. Looking to plan back to school fall all county dance.

(WIU Foundation-Sinatra Night.pdf attached)

8. Correspondence

Minutes

PAIU did a Spotlight on eAcademy.

PSBA Election information was distributed in your packet. A vote will be taken at the next meeting.

(Correspondence-PAIU Spotlight on eAcademy.pdf attached)

(Correspondence-PSBA Election Info.pdf attached)

9. Old Business

10. Human Resource Services

Are there any motions that need pulled for discussion?

Discussion

To approve motions **HR-1819-001** through **HR-1819-011**.

Roll Call

Motion:

Second:

Action:

Minutes

President Tantlinger called for a motion to add motions HR-1819-012 through HR-1819-013 to the agenda.

1st Ms. Leghart, 2nd Mr. Rittenhouse

Voice vote - Motion carried.

1st Mr. Rittenhouse, 2nd Ms. Leghart

Roll call vote was taken - 12-Yes; 0-No; 5-Absent. Motion carried.

a. HR-1819-001

To ratify the following retirement(s)/resignation(s):

<u>Name</u>	<u>Position</u>	<u>Effective end of day</u>	<u>Reason</u>
James Cassell	Distance Learning Coordinator	August 22, 2018	Other Employment
Deborah Cook	Classroom Assistant	June 21, 2018	Retirement
Angel Goydich	Educational Consultant	August 17, 2018	Other Employment
Steven Saunders	Teacher	To be determined	Other Employment
Clare Sheedy	Speech and Language Pathologist	August 15, 2018	Other Employment
Mandi Slattery-Bauer	Speech and Language Pathologist	June 8, 2018	Retirement
Denise Tanyer	Teacher	June 11, 2018	Retirement
Amy Yurko	Teacher of the Visually Impaired	To be determined	Other Employment

b. HR-1819-002

To ratify employment of one (1) Student Services Director:

<u>Name</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Location</u>
Matthew Thomas	\$104,000 (prorated)	August 6, 2018	WIU Administration Building

(HR-1819-002 matt_thomas_resume.pdf attached)

c. HR-1819-003

To ratify employment of one (1) School Psychologist, pending satisfactory

completion of all pre-employment requirements:

Name	Salary	Effective Date	Location
Allison Brooks	\$73,753.00	August 22, 2018	Clairview School

(HR-1819-003 Brooks.Allison.pdf attached)

d. HR-1819-004

To ratify employment of two (2) Teachers, pending satisfactory completion of all pre-employment requirements. Salaries are from the 2017-2018 salary schedules as defined in the Collective Bargaining Agreement:

Name	Salary	Step	Effective Date	Type	Location
Katie Bebar	\$45,796.00	M6	August 22, 2018	Autistic Support	Clairview School
Madison L. Kerr	\$44,453.00	B6	August 22, 2018	Multiple Disabilities Support	Clairview School

(HR-1819-004 Bebar.Katie.pdf attached)

(HR-1819-004 Kerr.Madison.pdf attached)

e. HR-1819-005

To ratify employment of three (3) Speech and Language Pathologists, pending satisfactory completion of all pre-employment requirements. Salaries are from the 2017-2018 salary schedules as defined in the Collective Bargaining Agreement:

Name	Salary	Step	Effective Date	Type	Location
Alison (Nelis) Coleman	\$48,346.00	M8	August 22, 2018	School-Age Program	Itinerant
Corey Strawoet	\$45,796.00	M6	July 23, 2018	Early Intervention Program	Itinerant
Erika Tabita	\$45,796.00	M6	August 22, 2018	School-Age Program	Itinerant

(HR-1819-005 Coleman (Nelis).Alison.pdf attached)

(HR-1819-005 Strawoet.Corey.pdf attached)

(HR-1819-005 Tabita.Erika.pdf attached)

f. HR-1819-006

To ratify employment of one (1) Distance Learning Coordinator, pending satisfactory completion of all pre-employment requirements:

Name	Salary	Effective Date	Location
Rebecca Henderson	\$72,000.00 (prorated)	August 22, 2018	WIU Administration Building

(HR-1819-006 Henderson.Rebecca.pdf attached)

g. HR-1819-007

To ratify the following leave requests:

Family Medical Leave

a. Employee #011142, beginning July 24, 2018

Parental Leave

a. Employee #132926, beginning May 18, 2018

Extended Leave for Illness or Disability

a. Employee #011018, beginning May 22, 2018

h. HR-1819-008

To approve the issuance of professional contracts for the following teachers who are in active service and have met the requirements for professional employment status:

Katie Carlisle

Alissa Finley

Amy Yurko

i. HR-1819-009

In compliance with Appendix C, Section 7 of the Collective Bargaining Agreement, the following Classroom Assistants have been furloughed from 2 years and are no longer eligible for recall as Classroom Assistants for employment:

Kimberly Davis-Gamble

Rita Kiral

Lisa Klaric

Kelly Mandarino

Amy Shaffer

Jacqueline Shaw

Genevieve Summerhill

Brandy Vay

j. HR-1819-010

To ratify a recall from part-time to full-time classroom assistant positions for

Tammy Newhouse and Anna Marie Vasquez, effective August 22, 2018.

k. HR-1819-011

To assign Amanda Winnor to the position of Special Education Supervisor, effective August 15, 2018 at no change in compensation.

11. Human Resources Addendum

Are there any motions that need pulled for discussion?

Discussion:

To approve motions **HR-1819-012** through **HR-1819-013**.

Roll Call

Motion: Second: Action:

a. HR-1819-012

To approve the Westmoreland Intermediate Unit Administrative Compensation Plan effective July 1, 2018 through June 30, 2019.

(HR-1819-012 ACP Act 93-SY 2018-19.pdf attached)

b. HR-1819-013

To approve salaries for all personnel under the Administrative Compensation Plan effective July 1, 2018 through June 30, 2019.

First Name	Last Name	Position	18/19 Salary
Charlene	Anthony	Human Resources Confidential Assistant	\$56,373.10
Brandi	Binakonsky	Early Intervention Administrator	\$96,302.53
Allison	Brooks	Psychologist	\$73,753.00
Rick	Burdelski	Application Support Specialist	\$89,927.40
Cindy	Camaione	Human Resources Administrator	\$66,977.34
Gina	Conway	Psychologist	\$91,106.79
Dominic	Demangone	Special Education Supervisor	\$111,102.24
Timothy	Hammill	Curriculum Services Director	\$113,762.12
Kelly	Heitchue	Behavior Management Specialist	\$89,261.76

Rebecca	Henderson	Distance Learning Coordinator	\$72,000.00
Candice	Hite	Assistive Technology Specialist	\$62,000.00
Kurt	Holzer	Mental Health Specialist	\$59,237.25
Michael	Hunter	Information Support Specialist	\$41,820.00
Nicole	Irvin	Accounts Payable Specialist	\$52,289.77
Jennifer	Judge	Educational Consultant	\$66,815.53
Denise	Knedeisen	Special Education Supervisor	\$79,358.59
Melissa	Klug	Educational Consultant	\$55,680.13
John	Lohr	Application Developer	\$72,133.51
Suzanne	Markewinski	Accounts Receivable & Benefits Specialist	\$42,519.44
Melinda	McMahen	Educational Consultant	\$57,195.12
Rodney	Miller	Financial Services Specialist	\$79,050.00
Marianna	Mormack	Information Support Specialist	\$76,927.40
Holly	Morrison	Early Intervention Evaluation and Services Specialist	\$65,509.09
Justine	Phillips	Early Intervention Supervisor	\$84,150.00
Marissa	Rega	Educational Consultant	\$61,200.00

Christie	Ridenour	Executive Director Confidential Assistant	\$55,828.03
Cindy	Shaffer	Curriculum Services Coordinator	\$106,314.31
Kathie	Sliz	Payroll Specialist	\$65,362.21
Natalie	Smith	Educational Consultant	\$77,951.97
Susan	Soltis	Instructional Design Specialist	\$56,100.00
Colleen	Suchko	Clairview School Principal	\$111,646.85
Michele	Swink	Psychologist	\$90,466.57
TBD	TBD	Student Services Supervisor	TBD
TBD	TBD	Curriculum Services Coordinator	TBD
TBD	TBD	Early Intervention Evaluation and Services Specialist	TBD
TBD	TBD	Educational Consultant	TBD
Matthew	Thomas	Student Services Director	\$104,000.00
Eric	Vaughan	Technology & Infrastructure Services Director	\$110,918.08
Danielle	Vingin	Student Data Specialist	\$68,204.48
Amanda	Winnor	Special Education Supervisor	\$85,208.25
Elizabeth	Young	Educational Audiologist	\$56,100.00

12. Curriculum Services

Are there any motions that need pulled for discussion?

Discussion

To approve motion **CS-1819-001**.

Motion: Second: Action:

Minutes

1st Mr. Feldbusch, 2nd Mr. Sarnese
Voice vote - Motion carried

a. CS-1819-001

To approve a Professional Services Agreement with Capital Area Intermediate Unit to provide Instructional Coach Mentor Services, effective August 15, 2018 through June 30, 2019.

(CS-1819-001 PIIC-CAIU Agreement.pdf attached)

13. Financial Services

Are there any motions that need pulled for discussion?

Discussion

To approve motions **FS-1819-001** through **FS-1819-002**.

Motion: Second: Action:

Minutes

1st Mr. Scheinert, 2nd Ms. Mauck
Voice vote - Motion carried

a. FS-1819-001

To approve a project proposal with Weidenhammer to provide Alio training and consulting services at a cost of \$150/hour. The proposal identifies training areas with a total range of hours estimated at 78 hours minimum and 180 hours maximum, capping the project at \$27,000. Only time used will be billed.

(FS-1819-001 Weidenhammer-Authorization_Westmoreland IU7 Reimplementation.pdf attached)

b. FS-1819-002

To approve the Work Discovery/Transition Services Budget for the 2018-19 school year - \$459,756.

(FS-1819-002 Work Discovery - Transition Services 2018-19 Budget.pdf attached)

14. Technology & Infrastructure Services

Are there any motions that need pulled for discussion?

Discussion

To approve motions **TIS-1819-001** through **TIS-1819-007**.

Motion: Second: Action:

Minutes

1st Mr. Scheinert, 2nd Ms. Mains
Voice vote - Motion carried.

a. TIS-1819-001

To approve an Agreement with Bethlehem Area School District to provide fraud check application services, effective July 1, 2018 through June 28, 2019.

(TIS-1819-001 Fraudcheck-Bethlehem Area SD.pdf attached)

b. TIS-1819-002

To approve a change order for the Auditorium for: New closet and removal of 12" Ivany support wall found during demolition, in the amount of \$9,505.61.

(TIS-1819-002 Change Order-New closet and removal of support wall.pdf attached)

c. TIS-1819-003

To approve a change order for the Auditorium for: Additional flooring in lobby area and entry vestibule and Infill projection screen opening, in the amount of \$17,608.00.

(TIS-1819-003 Change Order-Additional flooring and infill projection screen.pdf attached)

d. TIS-1819-004

To approve a change order for the Auditorium for: Additional fixture and switch in closet per request, in the amount of \$760.63.

(TIS-1819-004 Change Order-Additional fixture and switch in closet.pdf attached)

e. TIS-1819-005

To approve a change order for the Auditorium for: Construction Engineering Consultant Professional Engineer charges for Pyrite test, in the amount of \$363.62.

(TIS-1819-005 Change Order-Construction Engineer Consultant charge for Pyrite test.pdf attached)

f. TIS-1819-006

To approve a change order for the Auditorium for: Additional drywall work and logo, in the amount of \$5,679.59.

(TIS-1819-006 Change Order-Drywall and Logo.pdf attached)

g. TIS-1819-007

To approve a System Proposal from RPC Video, Inc. for audio visual equipment in the Auditorium, in the amount of \$36,387.00.

(TIS-1819-007 Auditorium AV Rebuild Proposal rev4 COSTARS 081718.pdf attached)

15. Student Services

Are there any motions that need pulled for discussion?

Discussion

To approve motions **SS-1819-001** through **SS-1819-???**.

Motion:

Second:

Action:

Minutes

1st Mr. Feldbusch, 2nd Ms. Mauck
Voice vote - Motion carried.

a. SS-1819-001

To approve Agreements with the following districts to provide ACCESS Billing Services, effective July 1, 2018 through June 30, 2019:

1. Greater Latrobe School District
2. Greensburg Salem School District

(SS-1819-001b ACCESS-Greensburg Salem.pdf attached)

(SS-1819-001a ACCESS-Greater Latrobe SD.pdf attached)

b. SS-1819-002

To approve an Agreement with Catapult Learning LLC for reading and math instruction, guidance counseling, and nurse paraprofessional services for non-public schools, effective August 21, 2018 through June 30, 2019.

(SS-1819-002 Catapult Learning.pdf attached)

c. SS-1819-003

To ratify an Agreement with Tuscarora Intermediate Unit 11 for training and technical assistance to support a Preschool Fiscal Management System, effective June 15, 2018 through September 30, 2018.

(SS-1819-003 Preschool Fiscal Mgmt-Tuscarora IU.pdf attached)

d. SS-1819-004

To approve Student Services Interagency Agreements and Addendums with the following districts to provide student services, effective July 1, 2018 through June 30, 2019:

- a. Belle Vernon Area SD - SS-1819-004a
- b. Burrell SD - SS-1819-004b
- Addendum - Burrell SD - SS-1819-004b1
- c. Central Westmoreland Career & Technology Center - SS-1819-004c
- d. Derry Area SD - SS-1819-004d
- Addendum - Derry Area SD - SS-1819-004d1
- e. Dr. Robert Ketterer Charter - SS-1819-004e
- f. Ligonier Valley SD - SS-1819-004f
- Addendum - Ligonier Valley SD - SS-1819-004f1
- g. Monessen City SD - SS-1819-004g
- h. Mount Pleasant Area SD - SS-1819-004h
- i. Norwin SD - SS-1819-004i
- Addendum - Norwin SD - SS-1819-004i1

- (SS-1819-004b SSIA-BURRELL.PDF attached)*
- (SS-1819-004c SSIA-CWCTC.pdf attached)*
- (SS-1819-004a SSIA-Belle Vernon Area SD.pdf attached)*
- (SS-1819-004d SSIA-Derry Area.PDF attached)*
- (SS-1819-004e SSIA-Dr. Robert Ketterer Charter.pdf attached)*
- (SS-1819-004f1 SSIA-Ligonier Valley-Addendum.pdf attached)*
- (SS-1819-004b1 SSIA-Burrell-Addendum.pdf attached)*
- (SS-1819-004h SSIA-Mount Pleasant Area.pdf attached)*
- (SS-1819-004g SSIA-Monessen City.pdf attached)*
- (SS-1819-004i1 SSIA-Norwin-Addendum.pdf attached)*
- (SS-1819-004i SSIA-NORWIN.PDF attached)*
- (SS-1819-004d1 SSIA-Derry Area-Addendum.pdf attached)*
- (SS-1819-004f SSIA-Ligonier Valley.PDF attached)*

e. SS-1819-005

To approve a Professional Services Agreement with ARIN Intermediate Unit 28 for a Vision Teacher, effective August 27, 2018, pending solicitor review.

(SS-1819-005 Vision Svcs-ARIN IU28.pdf attached)

16. School Board

Are there any motions that need pulled for discussion?

Discussion

To approve motions **SB-1718-044** through **SB-1718-047**.

Motion: Second: Action:

Minutes

1st Mr. Sarnese, 2nd Mr. Scheinert

Voice vote - Motion carried.

a. SB-1718-044

Policy #311 Reduction in Staff **(Second Reading)**

(SB-1718-044 Policy 311.pdf attached)

b. SB-1718-045

Policy #810 Transportation **(Second Reading)**

(SB-1718-045 Policy 810.pdf attached)

c. SB-1718-046

Policy #810.3 School Vehicle Drivers **(Second Reading)**

(SB-1718-046 Policy 810.3.pdf attached)

d. SB-1718-047

Policy #818 Contracted Services Personnel (**Second Reading**)

(SB-1718-047 Policy 818.pdf attached)

e. SB-1819-001

To ratify a Memorandum of Understanding between the Westmoreland Intermediate Unit #7, the Westmoreland Intermediate Unit #7 Education Association and Employee #3923472.

(SB-1819-001 MOU-MW.pdf attached)

17. Board Policy First Readings

None

18. Comments by Citizens in Attendance

If you wish to address the Board of Directors for any item on the Agenda or not, please pick up a 3 x 5 card from the counter located inside the entrance to the meeting room. Put your full name and address on this card along with the agenda item/topic (i.e. - SB-1819-003) you wish to address, then submit the card to the Board Secretary. At the appropriate time, the President of the Board of Directors will recognize you and ask you to state your comment.

19. Comments by WIU Board of Directors

Open Board Discussion Forum

20. Adjournment

Motion to adjourn.

Motion: Second: Action:

Minutes

1st Mr. Rittenhouse, 2nd Mr. Sarnese
Voice vote - Motion carried.